|  |
| --- |
| **Fatma Al Hosni**  **Address : Muscat – Sultanate of Oman**  **Tel : +968 97060404**  **E-mail:** [**Alhosni-a@hotmail.com**](mailto:Alhosni-a@hotmail.com) |

* **Career Objective**

To work in this organization in a position which offering growth opportunity to enhance my skills and abilities in management .also I want to develop my carrier in which I will gain good experience.

* **Personal Information**

|  |  |
| --- | --- |
| Age | **25 years** |
| Nationality | **Omani** |
| Gender | **Female** |

* **Professional Experience**

**March 2013 – Present Crowe Horwath –** Al Ghazli Management & Economic Consultant

**Designation - Assistant Consultant and Management**

**Company Industry:** Consultant and Management

**Job Role :**

* HR Consulting
* HR Recruitment
* Administration work

Assistant in Projects for Authority in HR Consulting and HR Recruitment

* **Education**

|  |  |
| --- | --- |
| 2007 – 2012 | **Bachelor in Geography Environment and GIS - UAE University** |
| 2006 – 2007 | **Secondary School Certificate** |

* **Skills**

**Computer literate :**

Good knowledge of Microsoft Excel, Ms Word, Excel, Power Point and Internet Explorer .

**Languages :**

**Arabic**: writing, speaking and reading.(mother tongue)

**English**: writing, speaking and reading.

**Communication Skills :**

Good skills in presentation and communication with different people and different ages and nationalities.

Writing/editing, organizing and work within teams

**Analytical Skills :**

Perform Experiments, Operating instruments and laboratory techniques independently

* **Training Experience**

***Training* I**

**Name of organization:** Municipalities and Water Resource Ministry, Oman

**Duration:**  13 of August to 24 of August 2011

***Objectives of the training:***

* Identify the ways and methods of vector control
* Preparing correspondence
* Access to studies conducted by the Department of Food Control

***Training II***

**Name of organization:** Environment and Climate Affairs Ministry

**Duration**: 17 of December to 28 of December 2011

***Objectives of the training:***

* Identification of project evaluation through field visit
* The work of the projections on the GIS  
  Do change the coordinates of the different System
* Writing reports of the visit and the technical reports and internal note
* work on the administrative
* Work on geographic projections using Google Earth
* Read the study interfacial EIA

***Training III***

**Name of organization**: AlMajal Environment and Technical Service

**Duration:** 2 of July to 2 of August 2012

***Objectives of the training:***

* work on the administrative
* Work on geographic projections using Google Earth
* Read the study interfacial EIA
* **Reference:**

Upon Request