##  Syed Afroz Alam

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 **Performances Supervisor/Engineer/ Manager (Civil) B Tech, Experience-18 Years– An Overview**

**Visionary thinker with global perspective and entrepreneurial drive**

Position Applied For:-Senior Engineer -Civil (Construction, Oil Gas-Pipeline, Power, Infrastructure, Utilities, Refinery and Building works)

Career Objectives:-

A young dynamic progressive professional having good knowledge of various aspects of Site and construction / Project Management, involving in Planning and Documentation of Civil Construction works/ engineering procurement construction. Enthusiastic responsible, flexible handle the work under pressure always willing to accept significant responsibilities involvement very quick learner, conscious and counselling concern crews to focus on work in the right direction and keep maintain always about health, security and safe work under kind of pressure, safety rules and regulations,

Career Profile:-

An effective, natural communicator with excellent skills developed within a construction industry. To work in a dynamic, active and Technology with an independent disposition to execute projects, work plan and revises as appropriate to meet changing needs and requirements of construction environments, A dedicated professional offering Over 18 years in driving overall civil and structural/ building,Operationals and Maintenance works in Construction/ Project/Site Management, Currently working with M/s Reliance Industries Ltd- HFCL as Construction Sr. Manager involve in Planning- Supervision, Monitoring ,Coordination, Budgeting, Cost Control, Labour Scheduling, Handling to Contractor, Sub-Contractor task, Coordinate with client and consultants, Reporting and overseeing Construction Process and Management.

Career Goals

A challenging professional position that will utilize my highly developed skills, allow me to mature and develop into position of broader responsibility in a challenging and stimulating environment envisaging personal growth and career development associating with an organization that provides an ambiance for learning professional growth. The definitive goal is to provide quality support and leadership to ensure a competitive advantage in the global marketplace with absolute hard work and preservance

Strength

Adaptive fast learned creative, Effective, verbal, written communication skill, a go-getter confident with positive outlook on professional & personal matters. Organizational, Communication, Leadership, analysis, Presentation skill and Target achieving

Professional Specialization

Ensuring the safety of the all activities of professional working in the project and follow the instruction to the superior accordingly to company rules and procedures

Personal Highlights

**1.** Confident, self-motivated person with demonstrated ability to establish goals and objectives, plan, prioritize and juggle projects to accomplish strategic objectives.

**2**. Strong analytical skills with the ability to communicate clearly and persuasively.

**3.** Appreciate the importance of deadlines & targets.

Industry

Oil &Gas –Cross Country Pipeline, Power, Refinery, Commercial, Industrial High-rise- Building, Road, Construction, Infrastructure, and Maintenance

Role Category

Engineer- Manager, Construction/Project/Site/Field/Lead Civil/Pipeline (EPC/Production/Manufacture/Process Plant)

Functional Area

Site Engineering/Project/Construction Management

Key Competencies

•Team Player •Creating and Implementing• Project Co-ordination • Project Execution strategies which can achieve Company and Customer Targets.

•Material/Manpower Scheduling• Vendor sourcing and finalization

• Implement controls over spending and procurement strategies to ensure adherence to department budgets.

•Generation Strategies and implementation to improve project and Improvement techniques.

•Execution Strategies to Improve Project Planning, Improve Productivity and Service Quality

Key Skills and Accreditations

•Civil Engineering, Supervisory, Manage, Monitoring, Coordinating, Plan, Schedule, Execution, Inspection Coordinates and control of all Civil Construction works, Operations and maintenance on site. Plan and implements the project quality management activities within the project

• Manage QA/QC Activities, involve in Oil Gas, Cross Country Pipeline project, Offshore/Onshore, Refinery, Infrastructure, Power, Industrial, Commercial, General Building& Roads, Foundations and all civil and steel structure works, Erection,Fabrication and Installation,Testing,Pre-Commissioning commissioning as equipment foundations, tank bases with Drawing, Design and alignment with overall project schedule interfaces Earth work- Excavation-Trenching/Micro Trenching/Open Trenching/ HDD-Drilling / Site Grading/ levelling/Cutting/ Filling/Pre-Post Padding, Dressing, Grouting, Manholes, Restoration, Backfilling, Pipeline Laying Power Distribution, Cabling Infrastructure, Control disciplines and procurement activities.

•Project and Software/ (Microsoft Lync2010, Primavera P6, MS Project, MS word, Excel, Outlook SAP MM&PM Module, and Power Point etc.

•Manage& Monitoring to no’s of 10 supervisor, foreman, Engineer and 100 workers and Supervisory, Monitoring, Preparation, Control/ Handling to Contractor, Sub-Contractor task and design.

•Execution of all civil of works and oil gas projects, QA, QC Documentation and scheduling of work, Vendor selection and Construction/Project /Site / Contractor Management and organizational Skills to handle Multiple Projects.

• Preparation of detailed schedule for offshore/onshore activities, Manage/ Implements of Project Schedule, showing critical path, creating baseline schedule and timely completion of Project/Review the all construction, As-Built Drawing/Prepare the DPR, WPR/MPR with attend the management of meeting/ Video Conference Meeting.

Job Overview:-

involving in Planning (Safety, Execution, Procurement, Cost Quality, Material, Resources) Project Scheduling, Managing , Coordination, Monitoring, Inspection and control (Develops, Maintain, Update QMS Procedures and Programs of EPC Projects/Contractor Quality, Raise Track , Quality &Inspection, Test Plans Method statements& Procedures, Processes, Checks & Balances , Provide Foundations’ and Structural steel fabrication and Building works,Installation&Commissioning, oil gas Construction Engineering, Water injection distribution pipeline : assigns and evaluates the work of staff for accuracy, suitability, completeness **,** Alignment sheets, Route Maps, Data Sheets,Calcullation,Road Crossing Analysis Report, Pipeline Corridors Crossing, Valve station Layouts, Maintenance strategy, project strategy, Quantity &Site Survey, issues solution, Quality Objectives & compliance to Codes, Standards & client specifications-Construction-Civil & Structural ,Drawing and Construction standard including review of ITP and QC procedures, earth work, soil and sand material sampling, review and monitor soil test and compaction test, Reinforcement and formwork inspection, Concrete Placement and Curing methods including pre- cast elements, review of ready mix concrete design and batch certificates, inspection of asphalt, verify coordinates, witness concrete pouring, witness cube tests, Pipe trench Inspection underground pipes laying, Install offshore, Subsea, back filling inspection, check level, punch listing, pipeline supports, marker installation etc.

**Key Result Areas**

 **Planning & Execution**

* Executing: Supervising/ Manage project work, Prepare master schedules for all projects including resource schedules, execution methodologies, milestones and Cash flow projections.
* Supervising all construction activities including providing technical inputs for methodologies of construction & coordination with site management activities.
* Develop project management plan, schedule, projects documents and procurement management.
* Preparation / reviews project execution strategies and implementation schedules for new projects developed by the project team and advise on logic, duration and mode of implementation, provide appropriate planning Prepares/review the planning formats and scope of work with respect to project control department in the Tender documents and participates in technical evaluation bids. Ensure that the planning and scheduling documents such as master schedules, progress reports, Prepares reviews and recommends necessary planning documents for company approval and ensures that such documents are regularly updated by consultants and contractors. Review the weekly and monthly reports submitted by consultants and contractors. Identifies and reviews regularly the critical and sub-critical activities and their impact on the project schedules. Execute detailed engineering Design of Pipeline and Procurement Support etc.

**Project/Construction Management**

Managing, Monitoring and control project, Anchoring on-site construction activities to ensure completion of project within the time & cost parameters and effective resource utilisation to maximize the output

* Participating in project meetings for evaluating project progress providing technical inputs.
* Reviewing the Customer Project Contractual, Technical, product Specification, and Standard requirements. Project Management from Initiation, Planning, Execution and Control for the Project Success. Processes include project integration, Scope, duration, Cost, Quality, Human Resources, Communication, Procurement Management process throughout the project life cycle. Finalising requirements and specifications in consultation with collaborators / promoters. Supervising on-site construction activities to ensure completion of project within the time & cost parameters and effective resources utilization to maximize the output, Participating in project review meetings for evaluating project progress providing technical inputs to construction methodology, Strategic, Planning & budgeting. Project cost analysis & Cost control measures.

**Site Management**

* Overseeing a team of Supervisors/Foremen/Engineers for various types of job and resolving bottlenecks.
* Ensuring materials received are in accordance with the quantity & quality.
* Supervision of overall construction and commissioning activities and coordinate with site team consisting civil/Electrical/Instrumentation / site office/Head office with daily liaising with client site.
* Supervise construction sites and direct site personnel and sub-contractors to make sure standard of performance, Quality Budget, Direct Costs, Schedules and safety

**Administration & Management:**

* Co-ordinate with superior for support in projects. Overall supervision and administrative oversight of personnel including skilled, Unskilled Staff, engineers, designers and technical specialists, Executing contracting works, coordinating among consultants, contractors and clients.

**Co-ordination**

Develops and maintains systems and procedures covering the areas of planning, scheduling, progress measurement and reporting. Co-ordinate all the pre-construction and construction survey of the project in a manner that will ensure that the construction complies with the design and the mechanical completion is on schedule. Provide essential support and coordinate encroachment issues for the pipeline team and work out options to resolve disputes with relevant Government agencies on third party encroachment and ensure that route is available for the pipeline team on schedule. Overall co-ordination, Liaising and relationship management with the employer for project related issues with company’s team leaders, Client, Consultant and Contractors/Sub-Contractors to ensure timely completion of Projects. Coordinating the review for all transportation & highway with all engineering disciplines in the office / coordinating the review for Civil, electrical, Mechanical, Plumbing, QC, Procurement, Plant and communication works. Providing support for other engineering activities as required.

**Resource Planning Monitoring**

Monitoring project progress and performance/ contractors and ensures that the reports accurately reflect the actual performance and productivity. Planning deliverables like weekly & monthly progress reporting, management presentation and review of contractor’s deliverables , Managing all construction activities including providing technical inputs for methodologists of construction & coordination with site management activities Mentoring a team of engineers for various types of job and resolving bottlenecks& recommended corrective action to ensure smooth and timely completion of the project. Preparing and reviewing Method Statements and Work Specific Quality Control & Assurance Plans. Ensuring the equipment’s/materials received is in accordance with the quantity & quality, Plan and implements the project quality management activities within the project

**Maintenance activities**

Provide Construction and installation support site visit, Supervisory/Monitoring overall civil maintenance work of Power plant, Refinery, Oil Gas- Pipeline, Road and Building, apartments, Colony, Quarters and Road. Asses the condition and running expenses of existing maintenance and operational equipment and to advice on upgrading and renewal of the equipment’s,Supervise&follow up maintenance service jobs and ensure the all tools/equipment’s in good conditions with quality maintain during the execution of all maintenance work compliance to company standards.

**Safety Activities** Monitoring**,** Supervisory, Planning, co-coordinating and participating in safety, quality and technical reviews to assure overall facilities integrity and safe operations in line with the project quality plan, Quality management and HSE managements system. Liaisons with- Planning Team, Logistics, Warehouse, Inventory Team, QHSE, QA, QC Team, HR&Administaration,Team,Design Team, Client, Contractor and Sub-Contractor.

**Others Achievements**

My strongest points are honesty, punctuality; sincerity, good communication skill& hard work. I have no compromise in these activities.

 ORGANISATIONAL SCAN

**(1)** Infrastructure Deployment (Telecom Construction of Reliance 4G Network) Company Name-HFCL-Reliance Industries Ltd

 1. Sept 13 to till Date-(On Payroll HFCL- Client -Reliance Industries Ltd) Bhopal (India) Position- (Senior Manager- Construction)

 **Job Profile:-**\*Process\*Methodology\* Asphalt Road works\*Underground Utilities-Open Trenching/Micro Trenching, Piling,\*Horizontal Directional Drilling\* DIT Blowing, Splicing\*Reading SUE drawings\*Tower erection, commissioning and foundation\*Laying, Installation, Testing and commissioning of Optical Fibre Cable(OFC) \*Installation of various instruments in Telecom Towers\*Maintenance \*Spares Requirements \*Grout mixing \* Manholes\* Conversant with HSE \*Good communication skills \*Site and Construction Management\* ITP Review, Construction Deviation Reports(CDR,SER)Weekly \*VC meeting \*Management of Meeting\*Minute of Meeting \*Report Writing\*Presentation \* Focus\* DPR.WPR,MPR\*Track monthly projections to meet deployment targets\*Handling to Sub-Contractor Task \*Ensure timely rollout of network infrastructure through effective program management and direct reports to State Construction Head.

**Responsibilities: -** Responsible for developing Project plan and control with clearly defined targets for all routes and adherence to the same. Developing co-ordination mechanism with various internal stakeholders like SCM, Finance, Project Planning, Scheduling, Execution of deployment of Infrastructure, Quality teams etc. and conduct regular meetings to avoid gaps and ensure timely completion of project. Leads to all Engineers of Ensure material planning in advance to meet the time lines, leading a team of Engineers for ensuring Cost, Quality and Safety requirements etc. in the execution of projects and directly reports to State Construction Head

**(2)** Name of Project-Oil Gas Industry (24” Crude oil line Mangla Development Pipeline Project from Barmer to Salaya Bhagat Terminal Jamnagar Area **–** India) Date- NOV’ 12 to August 2013 M/s (KEC International Ltd on Payroll) Barmer (Rajasthan) India Position- Construction Manager

Brief Job Descriptions: -Supervision, Inspection, Monitors and controls of all civil &structural works as per specification and planning for the package allocated like, Crude oil storage tank foundations, pavements and Dyke Wall, Roads, Storm water Drainage system, Pipe way Culverts, pipe supports for fire water network around tank farm and building area and Piping support Tank maintenance, transport and export in assigned fields/terminal. Supervising and controlling construction/installation&Commissoning works on site personally and/or through subordinates to ensure that work is carried out in accordance with agreed client specifications, schedules and contract procedures.

**Responsibilities:**-Responsible for overall coordination of entire projects site supervision/Project management and technical team, administration, planning, cost control, Quality assurance, approvals and supervision of Contractor's engineering, procurement,Execution, Supervisory, Monitoring & Controlling of the progress and construction ,initial operations activities and administration of contracts to ensure timely completion of the project ’managing, inspections, monitoring of civil works as per project specification and planning for the package allocated like Raw water treatment area, GTG area, Booster Pump area, Light flushing oil tank area, Crude oil storage tank foundations, Earth work, pavements and Dyke Wall, Roads, Storm water Drainage system, Pipe way Culverts, pipe supports for fire water network around tank farm and building area and Piping supports. Monitoring daily, weekly and monthly schedule, weekly meeting with contractor progress, quality and safety review, and day to day interaction with other departments

**(3) Power Plant Project (**Project Name-4X 600 MW units at Tamar Chhattisgarh Thermal Power Plant-India)

 Position-Construction Site Manager Employer Name-KEC Ltd (EPC Contractor) Duration-April 2011 to Nov 2012

Job Descriptions:-(Construction of Industrial building and Civil Structure-Rural Electrification and External Electrification Street Lighting and Site Installation of Blasting, Project Sub-Station , Overhead Transmission Lines, GIS Building, Tower Foundations Projects) and Concrete Structure Work

Responsibilities: - \* Managing &Inspection the site and develop the work methodology\*Prepare the Sub-Contractor Task as tendering &more

\* Cost and Quality and Material Control on Civil and Structural Fabrication\*Resources Mobilization - Sub-contractors, equipment, material, manpower and verification of all costing

\* Supervise earth work moving of equipment’s-Excavation and internal external roads and Pathway \* Concretes Structure works\*Blasting Works**\*** Metal Structure installation, Erection, Commissioning and installation of power supply system, Installation of water injection distribution.

\*Managing contractors, reviewing construction progress and final inspection of finish works.

\* Coordinate with QA/QC and HSE Personnel to provide Quality and HSE Induction courses to the project key staff / \* members upon arrival to site
\* Ensure engineers/ supervisors to study and understand the Scope of Work and report all the works outside.
\* Review the approved execution program and based on the Site conditions, provide feedback to the Site-In-charge and Planning Section on the possibility of advancing/ delaying the works
\* Review approved Project execution program and ensure that all necessary resources including personnel, plant and equipment, and materials are available at Site to commence the activities on scheduled dates.

\*Responsible for day to day construction activities of contractors on site, scheduling manpower and expediting receipt of equipment and materials for utilization at work

\*Review drawings, negotiate change orders, resolve contractor conflicts and provide site coordination on items meeting specific cost and time requirements with contract the documents

**(4) Commercial Building Project-Name of Employer- Civil Construction-EPC Contractor (NBCC Ltd/Marg Group Ltd-India)**

**!)** Name of Project Project-Parvshi Bhartiya Kender- Chanayakypuri, Delhi (India) - Amenities Building, NRI Residential, Commercial Building, Hotel & office Construction Position-Assistant Project Manager Duration- July 2010 to Feb 2011

**!!)** Name of Project- **Stadium Common Wealth Games Delhi, India** Name of Employer - Nagarjuna Construction Ltd. (EPC Contractor)

 Position- Deputy Project Controller (Civil Construction) Duration- May 2010 to March 2009

Job Profile: - \*Consultant coordination with respect to design and drawing Management and Clarifications \* Site Mobilization \* Material Management \*QA/QC & Safety \* Contract management, Schedule monitoring, QA & QC, Budget monitoring, RA bills management\* Project Management \* Finance management \* Construction management and resource planning 9. Manpower management \* Processing final bills with reconciliation\* Possession and handing over (Technical) \* Project closure \* Maintenance

 Duties Responsibilities:-\*Served as Assistant Project Controller and Constructed convention and Hostel for NRI’s under NBCC with a team of engineers and other site staff completed the structure\*Arranged PRW’S for finishing works, started all brick work and finishing works \* Implemented green building concept necessary as per government guidelines\* Responsible for construction activities through the contractor’s supervision in respect of SHE (Safety, Health and Environment), working practices, quality, and timely execution of the works and work procedures and Contractors methods of construction, risk assessments, schedule and procedures, Preparing & submission of daily, weekly & monthly progress reports to the Team Leader

\* Review & Approval of contractor’s execution documents in a timely manner \* Corresponding and Coordination with Sub-Contractor \*Repair/Maintenance of overall civil works\* Review and look ahead schedules & ensure future work interface issues are communicated and resolving the minor technical issues& carries out site inspection, surveillance witnessing of Contractor activities, maintaining the records including as-built data.

\*Study the Architecture plan and R. C. C Consultant plan which is given in the projects\* Mapping and Surveying the area as per Architecture plan. Doing the same clerical work as such Billing, payments, records maintain, Etc. Checking & Supervision the work at site checking the levels, slope of drainage line, wastage line, plumbing line, as per centre line plan for Footing, Columns, Beams, Slabs, etc. Checking the ratio of mixer as per given in the plan. As per plan work is execute. Steel is used as per consultant plan. Checking the ratio of mixer and RCC work of reinforce details as per given in the plan, Conducted Trail Mix design for concrete and it was approved by P.M.C

**(5)****Power Project** - Project-Jindal Industries Ltd. JSW Power Plant 650 MW unit at Raigarh Project- Maharashtra-India

 Name of Employer Sole Offshore Construction Position- Construction Manager Duration-June 2009 to May 2010

Jobs Profile: - Responsible for overall Project construction of building, Street Road, Execution Planning, Executing, Supervise& Managing construction sites and direct site personnel and directing for project requirements and Supervision of Construction,Erection ,Foundation, Installation and commissioning activities.

**(6) (Cross Country Pipeline Project- Oil Gas Industries) – ( construction of 48" 32" oil gas pipeline project)**

(!) Name of Project-East West Pipeline Project (Reliance Industries Ltd) – Bharuch to Kakinada Oil&Gas Pipeline Project-India

 Name of Employer- Punj Lloyd Ltd Position- Pipeline Lead Engineer Duration-June 2008 to April 2009

(!!) Name of Project- PDPL Project (Gas Authority of India Ltd. (GAIL) - Oil&Gas Project Maharashtra

 Name of Company -Punj Lloyd Ltd Position- Project Pipeline Engineer Duration-June 2007 to April 2008

(!!!) Name of Project- EWPL Projects Bharuch Gujarat to Kakinada AP- India)

 Name of Employer- China Petroleum Pipeline Bureau Position- Construction Engineer Duration-May 2006 to April 2007

Brief Job Description:-

• Managing, Supervising and initiating civil work and interpreting plans for implementation• independently handling the entire activities of site /Project execution.

• Handling people at site and ensuring the progress of the site construction and completion on time and within budget. • Tracking Execution of Work Progress, Site Co-Ordination, Quality Checking, Control Plan and Quality Requirements. Monitoring the project schedule, prepare and Handling the Sub-Contractor Task and performance •Operation and maintenance of rotating equipment’s and maintain the safety aspect.

•Responsible of all Pipeline works on site such as Personnel, Equipment’s, Tools Tackles, Materials etc.• Responsible of Management, administration, planning, cost control, Quality assurance, approvals and supervision of Contractor's engineering, procurement, construction, and initial operations activities.•Supervising,Inspection&Managing execution of civil works related to pipeline laying and power distribution,GGS, WGS& Infrastructure area for CBM Project. Monitor, Supervise and get executed various civil activities of pipeline construction such as ROU survey ,Earth work, Grading ,Stinging, Trenching, Excavation, Preservation of Top soil Trenching, Soft Padding, Back-filling and clean up, Restoration ,Drains,Ponds,Foundation ,Concreting works as per Layout plan for GGS,Water gathering stations etc. for pipeline network of Gas and Water services. Supervise the installation of external and internal architectural items for building works/Sub-Stations• Co-ordinate with other departments such as Mechanical, Electrical and instrumentation for smooth execution of the given activities. Responsible for contractor’s performance in terms of progress and manpower and equipment’s deployment status • Ensure all construction activities as quality of works, Company’s HSE Policy, Project HSE goals and ITPS. •Monitor and report the daily progress of assigned construction activities, identify critical issues and area. •Track and control construction schedule and communicate with lead construction and contractor and certification of contractors job measurements and invoice.

Duties Responsibilities:-  **\*** Supervision of all on Site Pipeline activities, Piping Fabrications, Erection, Testing and Pre-commissioning activities. Review of all projects, identifying the critical activities and taking corrective and preventive actions. ROU grading, Pipe stinging, Trenching, Pre-Padding/Post Padding, Movement of equipment’s, Joint coating, lowering of Pipelines, Back filling and final clean up.

\* Planning and supervising for execution with major underground machinery viz Earth work- Rou Clearing Grading, Cutting, filling, levelling,Compacting pre-padding &post padding, restoration, Backfilling, drilling etc. methods and various types of support systems required in underground structures, mix design grouting, grouting equipment and support equipment required for mass grouting in underground rock caverns.

**\*** Plan and ensure Emergency Response preparedness for Pipeline Corridor incidents in the area.

\*Plan & execute the pre-fabrication and erection of process pipe work of new & existing plants including hydro testing, erection of equipment (vessels, columns, exchanges & pumps) as per P& ID’s and GA Drawings

**\*** Planning, Directing and Coordinating the Scheduling and coordinating of design during the construction Project, process.

\* Maintenance of Heavy earth moving equipment’s dealt in Pipeline Lying operations, maintenance of construction equipment’s.

**\*** Assists Pipeline Manager in development of the annual capital and operational budgets for the respective area and ensure adherence to systematic expenditure scheme.

**\*** Ensuring that the construction resources are used well.

**\*** Ensuring that all safety precautions are adhered to by the construction workers.

**\*** Oversee the construction workers and their immediate supervisors, selection of trade contractors and general contractors

**\*** Oversee the performance of contractors overseeing the delivery of materials, construction tools and equipment’s.

\* Prepare justifications for major over/under spent items as necessary.

\* Preparation of detailed fabrication drawings, as-built drawings, MTO’s and erection schedule.

**\*** Determine the best source of construction materials and the labour requirements.

**\*** Direction the Construction team to ensure that their responsibilities to attain objectives of organization for execution of respective project.

\* Dealing and leading Oil & Gas consultants like EIL and vendors.

\* Deliver Campaign pipeline & flow line, ER strategy & plans, managing contractors

**\*** Coordinate all construction activities including providing technical inputs for methodologies of construction & coordination with site management activities coordinating with Contractors, monitoring their performance in view of project schedule.

**\*** Coordination and Management of Project Documentation Engineering Procurement Site Construction Activities- Planning of Site Activities and Construction Schedules- Site Coordination with all Contractors.

**\*** Coordination and obtaining Approval from Customer for all Site Construction Activities and Project Documentation the drawings and execute the works Substation Building.

\* Coordinates the development and the implementation of Operations and Maintenance and integrity management programs in order to ensure the integrity of all assets at work site are maintained as per industry quality standards. Follow up pipeline & flow line fabrication and installation procedure and international standard viz ISO, ASME, ANSI, PI, ASTM etc.

**\*** Responsible for scheduling and estimating the time required to complete the project within a specified time.

**\*** Responsible for project management of projects, BOQ checking, tender and construction related documentation, contract administration, vendor coordination & consultant coordination projects.

**\*** Review of Design, drawings and execute the works Substation Building Documents and Construction documentation.

\* Review and Monitor soil test and compaction test, Reinforcement and formwork inspection, Concrete Placement and Curing methods including pre- cast elements, review of ready mix concrete design and inspection of asphalt, verify coordinates, witness concrete pouring, witness cube tests, Pipe trench Inspection underground pipes laying, back filling inspection, check level, punch listing, pipeline supports, marker and QC procedures-( earth work, soil and sand material sampling) •Responsible for resolving client and customer complaints and problems.

**\*** Follow up and control site construction including inspection, testing and commissioning and final documentation. Control and monitor project schedule, cost and quality to ensure project is executed in a cost efficient manner. Plan, execute and mentor projects by conducting a systematic through engineering works.

**\*** Approval of Trenching Procedure, Centreline makers of Trenchline,Dimension of Trench, Preservation of Soil, Identification of length to be padded, Bottom padding of Trench if applicable, Dewatering of Trench if applicable, Ensuring on stringing of Pipe in rocky area before blasting, Compliance of safety requirements,Statoury Clearance Etc.

**\*** Operation and maintenance of pipelines under the custodianship of the Integrity & Pipeline Division.

**\*** Execution of Area Pipeline Maintenance Management plans, Erection, commissioning and procurements operations

**\*** Settle all techno-commercial disputes / clarifications during execution of project**.**

**\*** Checking the Contractors interim Payment Certificates and forwarding the same to higher authorities for approval.

**\*** Making work permit risk assessment for critical activity, Corresponding and Coordination with the Contractors.

**\*** Implement controls over spending and procurement to ensure adherence to department budgets.

Duties and Responsibilities: - Supervising and initiating civil work and interpreting plans for implementation • Independently handling the entire activities of site /Project execution• Handling people at site and ensuring the progress of the site construction and completion on time and within budget.• Tracking Execution of Work Progress, Site Co-Ordination, Quality Checking, Control Plan and Quality Requirements. • Supervising the project schedule, prepare and Handling the Sub-Contractor Task and performance • Operation and maintenance of rotating equipment’s and maintain the safety aspect

Responsible of Management, administration, planning, cost control, Quality assurance, approvals and supervision of Contractor's engineering, procurement, construction, and initial operations activities • Planning and supervising for execution of underground machinery activities viz Excavation Earth work- Rou Clearing Grading, Cutting, filling, levelling, Compacting, pre-padding &post padding, restoration, Backfilling, drilling etc. methods and various types of support systems required in underground structures, mix design grouting, grouting equipment and support equipment required for mass grouting in underground rock caverns.

**(7)****Name of Project-Laying of 111 km long, 16” OD**X **0.25”WT API 5L**X **60 Cross Country Pipeline from (LNG-Barauni Bihar)**

Name of Client-Indian Oil Corporation Ltd Name of Employer-KEC International LTD Position- Civil Engineer Period-Nov 2005 to Jan 2006

Duties and Responsibilities: - Supervising and initiating civil work and interpreting plans for implementation • Independently handling the entire activities of site /Project execution• Handling people at site and ensuring the progress of the site construction and completion on time and within budget.• Tracking Execution of Work Progress, Site Co-Ordination, Quality Checking, Control Plan and Quality Requirements. • Supervising the project schedule, prepare and Handling the Sub-Contractor Task and performance • Operation and maintenance of rotating equipment’s and maintain the safety aspect

Responsible of Management, administration, planning, cost control, Quality assurance, approvals and supervision of Contractor's engineering, procurement, construction, and initial operations activities • Planning and supervising for execution of underground machinery activities viz Excavation Earth work- Rou Clearing Grading,Stinging,Trenching, Cutting, filling, levelling, Compacting, pre-padding &post padding, Dressing, restoration, Backfilling, drilling etc. methods and various types of support systems required in underground structures, mix design grouting, grouting equipment and support equipment required for mass grouting in underground rock caverns.

**(8) Power Plant** Project Name-600 MW units at Patratu Jharkhand Thermal Power Plant-India Position-Construction Engineer

 Employer Name-KEC Ltd (EPC Contractor) Duration-Jan 2003 to Oct 2004

Job Descriptions:-Construction of rehabilitation Resettlement Colony (Earth Work, Concrete Structure Work, Quarters TypeA&B Road, Internal Pathway, Storm Water, Drainage, sewer line landscaping Plantation and substation, Transmission line,Tower,Foundation and concrete works

Duties Responsibilities:- Responsible for overall Project construction, Execution Planning, Executing, Supervise& Managing construction sites and direct site personnel and directing for project requirements and Supervision of construction,Erection ,Foundation, Installation and commissioning activities.

**(9) 1. Civil Construction Project- Amerpali Group Ltd Name of Employer-** Kemtek Engineer&Contractors Project- Greater Noida, UP-India

 Position- Project Site Engineer **(Commercial Building and Residential Tower 19th story)** Duration:-Jan 2002 to Dec-2003

 2. **Name of Project- Unity Infrastructure Ltd.****Project Name: - 4 Lane Kalyan, Mumbai Highways**

 Position- Senior Civil Engineer Duration-Jan 2001 to Dec 2002

Key Role**:** Independent in charge for all structural works. External Development works and MEP works. Accounted for liaising with the client, architect, and structural consultant\* Responsible for timely completion of all civil and structural works\* Responsible for arranging of all labour contractors negotiate the rates with them and getting the work executed \*Monitoring day-to day activities pertaining to quality in consultation with Site-in charge and Client Consultants Arranging/team building of skilled engineers, foreman & supervisors \* Arranging & Finalising of PRW’s Prepare the work permit before they will start the job in the field. \*Supervise assign task force, Prepare the materials/ equipment’s necessary in the work before we start on the site\*Follow up the instruction to the superior according to company rule procedures Orders of equipment and materials \* Contact with Consultants \* Preparation of invoices\* Monitoring about 10 Site Forman and about 100 workers. \* Reporting to the Operations Manager\* Specific requirements. Study of specifications of Items of work, checking quality of raw material at site\* Source and site as per the decided frequency\* Study of specifications of Items of work ,Initial planning of the project for manpower\* machinery and resources required\*Responsible for study of specifications of Items of work and checking quality of raw material at source and site as per the decided frequency.

**(10) Name of Project-Riyadh Aramco (Refinery Project K.S.A) Name of Company- Mohammad AL- Mojil Group (KSA)**

 Position- Construction Supervisor-Civil Duration-March 1997 to Oct 99

Responsibilities: Worked as Site Engineer for all types of ARAMCO Civil construction projects at Rastanura, Terminal and Abqaiq. Asphalting utility roads

Inside Saudi ARAMCO

ANNEXURE:

Projects completed and worked for till date:

* Oil Gas-Cross Country Pipeline(PDPL/EWPL/GAIL)RGPL/Offshore/Onshore, Refinery& Power Project
* Commercial Projects, Industrial, Residential-Building,Hotel,Road (Government Projects)
* Underground Utilities Projects
* Civil Construction Saudi Aramco Project

 Academic Records

Qualification: B Tech in Civil with 78.5% (Full Time Regular and duration 1992-1997) ACCOLADES

* Actively involved in the Corporate Social Responsibility activities
* Served as Member of Cement Concrete Society Of India Since 2004

 PERSONAL DETAILS

Total Experience: 17.11 Years in EPC, Oil Gas Industry- Building, Infrastructure, Refinery, Power, Civil Construction and Maintenance works

Years of Experience in Site Construction/ Project/Construction Management (Infrastructure, Refinery, Power sector): 08 Years

Years of Experience in Oil & Gas, Cross Country Pipeline Industry in Onshore and Offshore / operations&Civil Maintenance Projects: 8.6 Years.

Years of Experience in working Gulf: over 2.4 Years (Al-Mojil Group -Saudi Aramco)

Basic Monthly Salary: INR 45,800/- CTC -14.4 Lakh INR +Food+Car+Mobile Bill+Data Card+Laptop+Medical+others expenses Allowance

Expected Salary for India: 1, 50,000/-

Others Country Expected Salary: (As company standard)

Current Company: Reliance Industries Ltd--HFCL

Current Designation and Status**:** Sr. Manager-Construction (Permanent)

Notice Period: 30 days

Reporting**:** State Construction Head (in others project -Project Director/ Sr.PCM/Sr. Construction Lead Manager/Project Manager/CH,GM)

Joining Time- Within: One Month

Current Location (Bhopal):M.P

Language Known-English, Hindi, Urdu, Arabic

DOB: 24/10/1967 (46 Years)

Nationality: Indian

Language Known-English, Arabic, Hindi, Urdu

Mobile no: 91+8084059889/9589120688/9504780699

Passport Number: L3007050 Expiry Date-2023

Driving License No: 3485/09 Validity: 05/05/2016

Interview Venue: By Telephonic/Skype address-businesslogickec/kirmani1234

Offer Letter in Hand &Expired-Saudi, Oman, Qatar, Brunei

I, declare that the particulars given above are correct and true to the best of my knowledge and belief and no attempt has been made by me to Conceal or withhold pertinent information, which you are at liberty to verify at any time. I also understand that any misrepresentation of facts in the application is sufficient cause for termination of my services, if appointed.

Place: Ranchi Date: 26/10/2013 Applicant’s Signature: Syed Afroz Alam